

## **Volunteer role description**

Title of role	Front-of-House volunteer
Main purpose	Prickwillow Museum welcomes visitors from across the country, telling the story of the Fens' fight against changing water levels, using mechanical engines. This role will enable us to ensure every visitor receives an enjoyable visit, memorable for the right reasons!
Outline of tasks and activities	<ul> <li>The volunteer will</li> <li>Meet visitors, helping with directions and other information</li> <li>Sell admissions tickets and other merchandise</li> <li>Help in the café, making teas, coffees and selling packaged food</li> </ul>
Contact	Pauline Dunham
Location	Prickwillow Museum, Main Street, Prickwillow, Ely CB7 4UN
Hours	The Museum is open 12.00 to 16.00 on a Saturday, Sunday and Monday, Easter to end September, or other days for group visits and schools. Two people are on duty for regular opening, with more for events and groups.  Ideally the commitment would be a minimum of 1 day a month, but preferably flexible to do more as needed.
The role would suit someone who	<ul> <li>Interested in helping out at a completely volunteer-run heritage organisation</li> <li>Enjoys interacting with people</li> <li>Eager to follow the museum's customer services standards</li> <li>Has their own transport, as the museum is in a remote village</li> </ul>
In return we shall offer you	<ul> <li>A supportive, friendly, environment</li> <li>Induction to the Museum</li> <li>Training required to perform the role</li> <li>Invitation to volunteering events</li> <li>Opportunity to meet people from all walks of life</li> </ul>
Further info	http://www.prickwillowmuseum.com/get-involved.html

No previous experience required – just bring your enthusiasm!